

**DRIVERS LICENSE – X ENDORSEMENT
ACKNOWLEDGMENT FORM**

I _____, understand that if my employment terminates before
(print name)

6 months of renewing and/or receiving the X-Endorsement, for any reason, that the cost of my drivers license – X Endorsement will be paid by me.

I hereby authorize Coastal Transport Co., Inc. to deduct the cost of the drivers license – X Endorsement from my final check should I resign or be terminated from my employment with Coastal Transport Co., Inc. before 6 months of renewing and/or receiving the X-Endorsement.

Signature of Employee

Employee Number

Date of Renewing and/or Receiving

\$ _____
Amount of Reimbursement

MEMORANDUM

TO: All Terminal Managers

FROM: James Hartmann

DATE: 4/26/06

RE: Driver License – X Endorsement

Effective May 1, 2006, Coastal Transport will be reimbursing Drivers for the additional costs to obtain the X Endorsement (finger printing, background check, etc.). Eligible Drivers must submit receipts to Terminal Manager and Terminal Manager is to complete Check Request Form, attach receipts for that Driver, with a signed Drivers License – X Endorsement Acknowledgement Form and forward to accounts payable for reimbursement.

Enclosed you will find a copy of the new form, Drivers License – X Endorsement Acknowledgement Form to be completed by driver who is seeking reimbursement for Drivers License – X Endorsement. Please note that if the employee quits or is terminated for any reason within 6 months of renewing or receiving his X-Endorsement he/she will have the cost of the X-Endorsement deducted from final paycheck.

If you have any questions please call me.

cc: Jerry Matthews
Tony Culpepper
Al Molnar
Danny Knoll
Brent Geiger
Bobbie Arnold